

REVISED
AGENDA
Mead Public Library Board
Thursday, March 22, 2012
Rocca Meeting Room – 3:45 PM

1. Call to order and determination of quorum – Maeve Quinn
2. Pledge of Allegiance
3. Public Comment [5 people at 5 minutes each]
(Please sign in prior to meeting.)
4. Approval of Minutes – Meeting of February 23 (attached as agenda packet item #4.)
5. Correspondence, Announcements, and Common Council Referrals
6. Committee Reports
 - A. Finance Committee – Dirk Zylman
 1. Report of March 2, March 22 meetings
 2. Review and possible action on modification to the merit pay plan adopted effective 1/2012
 3. Review and possible action regarding 2011 year-end fund balance transfers and amendment of the 2012 budget
 4. Review and possible action regarding 2013 budget development
 5. Review and possible action on the request from the Children’s Book Festival Steering Committee that the Library Board serve as the event’s fiscal agent effective with planning for the 2013 event
 - B. Financial Report
 1. Review and approve payment of current expenditures, including payroll and recurring expenditures – Henry Nelson/designee (Vouchers with invoices and payroll reports available at meeting)
 2. Receive 2012 budget status report to date (Available at meeting)
 3. Approve line item transfers, budget amendments
 4. Report of gifts received
 - C. Human Resources Committee
 1. Review and possible action on implementing the merit increase component of the merit pay plan as a 1% increase effective January 2012 and an additional increase of 1% effective mid-year 2012 to reflect earlier Board action on the merit bonus implementation and City of Sheboygan merit pay implementation in 2012

7. Review and possible action to reschedule the June meeting of the Library Board from June 28 to June 21

8. Review and possible action on proposed revision of the charge to the ad hoc Building Committee (attached as agenda packet item #8.)

9. Director's Report

A. Distribution of "Mead Public Library Initiatives 2012"

B. Exclusion(s) from Mead Public Library

C. "Circulation, Service, Collections Statistics" report changes effective 2012

10. Liaison Reports

A. Eastern Shores Library System - Henry Nelson

B. Mead Public Library Foundation - Maeve Quinn

C. Friends of Mead Public Library - Sharon Winkle

11. Adjournment

Information items (included in printed packets for pick up at Library):

-Circulation/Service reports for November, December, and Annual 2011

-Division for Libraries Technology and Community Learning (DLTCL) 2011 Annual Report